

General Membership Meeting Minutes

September 6, 2023

Meeting Called to Order: 7:02 PM

Location: Lisle Library District

Attendees: 27

Executive Board

Liz Sullivan, Lorna Turner, Brenda Hatch, Kathleen Palia

-Chairs & Vice Chairs

Nancy Oij, Alice Nally, Dot Battle, Luisa Buehler, Karen Burris, Joanne Ehrhardt, Marie Hasse, Julie Tillotson, Sandy Harshman, Leslie Gall, Bea Fodor

Members

Marcia Boehm, Eileen Briggs, Trudi Weber, Janet Heep, Barbara Akkeron, Erene Panos, Sandy Seastrom, Susanne Murray, Pam Ahlmann, Inga Scheckel, Sandy Adrian, Colleen Metzger, Mary Costello

1. Introduction of guests:
Susan Barker and Kathy Stoner
2. Program: Library Tour by Tatiana Weinstein
3. Announcements
 - a. Sign-ups for the following are going around:
 - (1) Feed My Starving Children on Sept 30 from 11:15 am to 1:15 am. Packing up protein-based rice meal.
 - (a) GFWC initiative: National Day of Service: Food Insecurity
 - (b) 13 volunteers signed up.
 - (2) Hospitality: Refreshments for each meeting
 - b. Donation – Starbucks Foundation provided \$1000.00 grant.
 - i. Thanks to Nicole Buchelt and Joanne Ehrhardt for being instrumental in obtaining the grant!
4. Officer Reports
 - Recording Secretary – Approval of May 3, 2023, minutes
Motion to approve Eileen Briggs 2nd Karen Burris Approved
 - President
 - a. Vice-Chair rather than Co-Chairs
 - i. Why? By-Laws
 - ii. Definition of Vice Chair

The Vice-Chairwoman will carry out the Chairwoman's duties in her absence. She will also support and assist the Chair in carrying out her responsibilities and should act as a 'critical friend' and sounding board. The Vice-Chair stands in for the Chair and helps with difficult decisions between meetings. The Chair should liaise regularly with the Vice-Chair

and ensure she knows enough about the current issues within the organization to be able to stand in at short notice. The Vice-Chairwoman votes at the Board of Directors meeting only in the absence of the Chair.

- b. GFWC 2024 Convention in Chicago
 - i. June 28, 29, 30
 - ii. Donation + Volunteers
 - iii. GFWC Speaker Nov Meeting
 - c. Blend New Ideas + Respect Past Accomplishments
 - d. Parliamentary Procedure will be followed.
 - i. Motion will be made to vote followed by 2nd Motion.
 - ii. Discussion will follow with each person allowed to comment / ask questions. Once all have had the opportunity, then members may make additional comments.
- Finance Committee – Budget
 - a. Motion to Vote on Budget – Kathleen 2nd Lorna
 - b. Discussions:
 - i. Gift giving to Library and Park District in budget. Previous years given to Police & Fire Department. During covid evolved into first responders' gifts. The current budget is a thank you for the support provided for our meetings. The option would be to provide gift baskets to police & fire when provide program to club.
 - ii. Membership has increased by \$715. Concern voiced about what projects will require the spend. Part of explanation is \$70 Yoga in the Park. (\$100 for instructor + \$40 for food = \$140 split between Membership and Health and Wellness.). See budget for project detail. Near the end of year, if unspent, will revert back for budget reassignment.
 - iii. Question on (F)avorable (U)nfavorable designation on budget. Comparison is FY24 Budget to FY23Actual.
 - i. At expense level, if FY24 budget is lower than actual spend in FY23, that is favorable. If FY24 Budget is higher than FY23 actual, that is unfavorable.
 - ii. At Income level, if FY24 Budget is lower than actual fundraising, that is unfavorable. If FY24 Budget is higher than actual fundraising, that is favorable.
 - iv. The philanthropy budget has been reduced from FY23 to eliminate deficit spending and create a balanced budget.

- v. Spend has moved to committees for service projects.
- vi. The interest budget increased from \$10 to \$1000. Money moved from one low interest-bearing CD to a Money Market fund with slightly higher interest. Paid a small penalty to do so.
- vii. Health & Wellness includes \$250 for shipping of Peyton's Hearts as contingency in case current donor discontinues donation of shipping costs. Caretaker bags are \$185 and \$70 for the Yoga event.
- viii. Membership Grants from GFWC were not included in the budget, although requested for prior events. Requested grant for yoga but did not receive a response.
- ix. Discussion on requirements for philanthropic donations required to maintain 501(c) (3) status.

Motion to close discussion- Julie Tillotson Erene 2nd.

Vote to Approve Budget as written. 11 voted to approve. Motion failed.

Budget sent back to Executive Committee.

Member request to set aside time for further discussion is taken under advisement.

Members advised of budget process: Chairs request funding and submit to treasurer who compiles budget, and the Budget is forwarded to the Finance Committee. After they review the budget, it is discussed by the Full Board of Directors (BOD) in detail. The Committee Chairs present their programs and proposed projects and answer questions at the BOD meeting. All members are invited to the BOD meeting. The Full Board approves the budget and sends it to the Full Membership for Approval.

5. Standing & Ad Hoc Committees

- a. Philanthropy – no update – no Philanthropy Chair
- b. Membership
 - i. Dues were to be paid by September 6th with a completed Membership Form. Please pay before next month.
 - ii. One person indicated they were interested in joining LWC, but none joined at the Yoga event.
- c. Hospitality
 - i. Signup sheet going around to bring food for meetings.
 - ii. Goal to reduce plastic / throwaways / etc. to be environmentally friendly.
 - iii. Members need to bring their own water bottles.
 - iv. Request to bring food that can be kept on a napkin.

- d. Communications & Public Relations
 - i. GFWC changed the name of the committee to include Communications.
 - ii. New form to submit change on website. Includes calendar change.
 - iii. Posters required to be JPEG file.
- e. Fundraising & Development
 - i. Bunco – Barb Akkeron project leader.
 - 1. Request member donations for prizes
 - 2. Oct 19th potential date
 - 3. Pizza (bought by LWC) & veggie trays (request member donations) will be available.
 - ii. Garden Gait
 - 1. Last year made \$9959 after expenses.
 - 2. 281 attendees: 331 tickets sold.
 - 3. All 5 gardens have been signed for 2024.
 - 4. In coming years, may need to look outside the Village of Lisle as there are few garden options.
 - 5. Sub-committee leaders will be contacted about 2024.
 - 6. A Marketing Strategy Committee will be set up.
- 6. Community Service Committees
 - a. Civic Engagement & Outreach
 - i. Meeting at Brasi's 9/7/2023 6:30 PM
 - b. Education & Libraries –
 - i. Delivered 191 books to a clearing house in Champagne, IL for distribution to prisons in Illinois.
 - ii. Collected Jan-Aug 3980 books distributed to food pantries and Brookdale Assisted Living. 305 ½ hrs. of work for collection and delivery. Another 82 books were collected in the first week in September.
 - iii. Book Club
 - 1. Monday Sept 18th at Library in Oak Room. Unsheltered by Barb Kingsolver.
 - 2. Book lists are on the website if you want to read early.
 - 3. The library will reserve a book for you four weeks in advance. Let Nancy know to add your name.
 - c. Health & Wellness – no update
 - d. Environment
 - i. Passing a signup sheet for committee members to join.
 - ii. See prior publications for what collections are made.
 - iii. New Project: Meeting with Allison Stieger City of Woodstock for information on reducing retail single use bags. Batavia instituted a fee for retail single use bags on July 1.

- e. Arts & Culture
 - i. Look for the weekly newsletters.
- 7. New Business
- 8. Old Business
- 9. Motion to Adjourn Sandy Harshman and 2nd Trudy Weber

Meeting adjourned at 8: 45 PM

Next General Membership Meeting: October 4th at Lisle Library District Doors Open at 6:30 pm
Meeting at 7:00 pm

Check out the Calendar on the website for upcoming Committee meetings.

Submitted by Kathleen Palia, Recording Secretary

Get to Know Your Executive Board:

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